

**MINUTES OF THE MEETING OF THE NEW ZEALAND OIL & GAS SOUTHERN
COMMUNITY PANEL HELD VIA VIDEO CONFERENCE
4 AUGUST 2016 AT 3.00PM**

		Action
PRESENT AND INTRODUCTIONS	Dunedin venue - John Whitaker, Katharina Ruckstuhl, Murray Brass (standing in for David Smith), Gillian Bremner, Andrew Gorman - with Philip Broughton (chair and minutes), Anna Ririnui (NZOG) in attendance. Invercargill venue - Tessa Finlay	
APOLOGIES	Dunedin - Bridget Irving, David Smith Invercargill - Thomas Buckingham, Jason Smith, Carla Forbes Note – absent panel members can dial into the meeting. Tessa to send the dial in details to Thomas.	
DISCLOSURES OF INTEREST	None	
PREVIOUS MINUTES	Noted and approved - Gillian and John	
MATTERS ARISING	Philip confirmed that a transfer of funds and disbursement process had been established with NZOG. <i>Profile</i> – Anna confirmed that this should be slow and steady, word of mouth, appropriate to the level of activity. Current profile building includes: <ul style="list-style-type: none"> - Powernet newsletter - inclusion of our logos in all media releases - linkage to the Taranaki panel - Science fair sponsorships and award day speakers - Link to Sustainability Centre – Anna to progress with Janet Stephenson 	Anna
NZOG REPORT CARD	The report previously circulated by Bridget was approved. Philip to email to Anna.	Philip
COMMUNITY INVESTMENT UPDATE	<i>Warm Homes Otago</i> – Anna reported that she had visited 2 Dunedin recipient homes along with a photographer, Ellis Fibre, Jordana. This activity will feed into the new Sustainability Report as part of NZOG’S annual reporting process. <i>Southland Science Fair</i> – Tessa reported that the Southland group have selected a quote for a Science Fair website and database. This group will invoice NZOG who will then instruct Polson Higgs to disburse – of about \$10k. The <i>Otago Science Fair</i> begins this week with a prize giving Sunday, 4 August where Bridget will speak and there will likely be some ODT coverage. Anna will prepare a media release. <i>Wildlife Hospital</i> – Murray informed the group that the hospital project would not be ready in time for this summer and the Politech vet will treat on a one off basis. Also some funding is	Anna Philip Anna Anna

still needed for the vet cost and consumables. It was agreed that the panel should still support this project and Anna will forward a grant application to David/Murray via the YEP Trust noting the qualifying criteria eg capacity building. For the panel this may require an email sign off. The amount is up to \$10k.

**MPI/NABIS
WEBSITE**

At 4.00pm we connected to MPI in Wellington where Andre talked the panel through the NABIS website which displays the distribution of marine life data. He explained various layers and that the recorded data was either static, update annually or over a number of years.

DOC has a similar data set – seasketch – based upon industry consultation.

The South-East Protection Forum has penguin data and LINZ/NIWA have some detailed marine maps.

For the panel this area will become more relevant as and when any production commences and impacts upon the local marine ecosystem.

**SUSTAINABILITY
REPORTING**

Anna commented upon the process and themes of this new report which via the panel suggestions is looking at improving NZOG business systems eg code of conduct with partners and suppliers and can be an influencing tool on environmental and social issues. Anna will circulate this. Katharina noted the United Nations Sustainability goals.

Anna

**LETTER OF
EXPECTATIONS**

This needs to be updated and include any promotions, stakeholder engagements, community investments.

Anna

Anna to draft and circulate for comment for adoption at the next panel meeting.

NZOG ACTIVITIES

Refer to the latest NZOG newsletter – generally its status quo and looking to extend permit dates, 2018/19 possible drilling and a change of some NZOG staff.

**GENERAL
BUSINESS**

Puketeraki Oil and Gas policy paper – WIP and Anna may be able to help with some resourcing.

Renewal of panel membership – all 6 attending members are willing to remain on the panel, need replies from absent members.

NEXT MEETING

The next meeting is scheduled to be held by video conference on 3 or 10 November at 12 pm.

**MEETING
CLOSED**

The meeting closed at 4.50pm

NZ Oil & Gas Ltd Otago Southland Community Panel

Name	Representation	e-mail address
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