

**MINUTES OF THE MEETING OF THE NEW ZEALAND OIL & GAS SOUTHERN
COMMUNITY PANEL HELD VIA VIDEO CONFERENCE,
24 NOVEMBER 2015 AT 12.00PM**

PRESENT AND INTRODUCTIONS:	Dunedin venue - Katharina Ruckstuhl, David Smith, with Anna Ririnui (NZOG) , Philip Broughton (Chair and minutes) in attendance. Invercargill venue - Tessa Finlay, Thomas Buckingham	Action
APOLOGIES:	Jason Smith, Carla Forbes, John Whitaker, Bridget Irving, Andrew Gorman, Gillian Bremner,	
DISCLOSURES OF INTEREST :	With reference to the website project , Related Party Transactions were discussed and the need for some guidance in our code of conduct paper . Anna to discuss with Bridget to ensure transparency Plus also noted the declarations from both Gillian (Cosy Homes)and Jason (Mitre 10 Mega as EECA provider)	Anna Bridget
PREVIOUS MINUTES	Noted and approved - Tessa and Katharina	
MATTERS ARISING:	Cameron Madgwick's papers discussed re mammal sightings which led to the Panel's Panel's need for a better understanding of for a better understanding of more data and research on the make up of the habitation of the marine life. To cover the Southern coast from Oamaru to Riverton including beyond the 12 mile mark . also to include topography and currents .Various sources to find out what we already know were identified <ul style="list-style-type: none">- Marine protection forum . Baker Galloway- DOC . Jim Fyfe- Kaikoura model- NZOG . Seismic survey data- Marine Science department at University of Otago This could lead to a research project with some funding possibly available - from the \$20k education fund Action: Secretariat to make initial enquiries as to what data existed, to present at the next meeting.	Phil
WEBSITE PROPOSAL:	The overall comments to Carla's proposal were favourable <ul style="list-style-type: none">- need the NZOG linkages- have a consistent look and feel- have our own URL either separate or via NZOG- be modular based- same look extended to emails and brochures- number 1 option was preferred- all funded by NZOG and Panel contribution	

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- noted the cost . approved up to \$5k excl GST Moved Tessa and seconded Thomas
- Bios to include Photos and still awaiting the ok from some panel members
- Anna to work with Carla to progress

ALL

NZOG REPORT CARD AND LETTER OF EXPECTATION:

The NZOG Letter of Expectation was noted and accepted along with the report card which could be subject to audit as an example of an external view by NZOG

Katharina raised the issue of data management and its accessibility to panel members .Philip to research the applicability of Drop Box and Anna re NZOG intranet

COMMUNITY INVESTMENT PROPOSAL :

The 2 main components were discussed

A)The Investment fund of \$50k which was recommended to be allocated to the Warm Homes project with \$40k at the start and a further \$10k upon a successful review by 1 April 2016 . with Anna to manage . Some relevant metrics would help in the project evaluation around energy consumption , well being and household economics. It would be linked to existing programmes and include some environmental considerations

Also to seen as long term in principal

Recommendation to all panel members . moved Katharina and seconded Dave

Philip to circulate to all panel members for a quorum vote

B)The education fund of \$20k which was recommended to be allocated to 2 Science fairs . one in Southland , one in Otago , the funds to be used for prizes , scholarships , items like scientific equipment .It was not to be seen as a NZOG branding exercise.

Tessa to progress Southland and Andrew to progress Otago

Tessa
Andrew

SUSTAINABILITY REPORTING :

Anna talked about quadruple bottom line reporting and the need for NZOG to improve in this area. This is based upon a global reporting index and covers things like governance , ethics , diversity , health and safety , stakeholder engagement.

Community panel engagement will be part of this and the panel needs to look at some appropriate issues to be reported on

PROJECT UPDATE :

Woodside . data analysing

Clipper and Galleon . data analysing , seeking international partners , noting low oil price environment

Galleon . possibility of more seismic surveys

NEXT MEETING The next meeting is scheduled to be held by video conference in early February ,date to be confirmed

MEETING CLOSED The meeting closed at 1.50pm

http://client/40194/NEWZEALANDOILGASLIMITEDDocuments/2015-9-29_MINU_NZOGL.doc

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