

**MINUTES OF THE MEETING OF THE NEW ZEALAND OIL & GAS SOUTHERN
COMMUNITY PANEL HELD VIA TELECONFERENCE , 10 JULY 2015 AT 12.00PM.**

		Action
PRESENT	Dunedin venue - John Whitaker, Bridget Irving, Andrew Gorman , Gillian Bremner, Katharina Ruckstuhl , Murray Brass (Proxy for David Smith) , Thomas Buckingham . with Anna Rurunui and Philip Broughton in attendance Invercargill venue - Tessa Finlay, Jason Smith , Carla Forbes	
APOLOGIES	None	
MINUTES OF PREVIOUS MEETING	The minutes of the meeting of 1 st May 2015 were reviewed and approved. Moved: John Seconded: Andrew	
MATTERS ARISING	<u>Confidentiality Agreements</u> <ul style="list-style-type: none">• Anna to progress using NZOG example , then to circulate and get panel members to sign as a collective• The agreement should be seen as being parallel to the Code of Conduct and should be a standing agenda item and applied to any proxies <u>Website</u> <ul style="list-style-type: none">• Covered later in the meeting	Anna Philip Carla
CHARTER	Three changes were suggested <ul style="list-style-type: none">• Clause 5 . now reads act with integrity+• Clause 11 . re binding proxies• Clause 18 . re linking the work plan to Letter of Expectation (LOE) Other comments <ul style="list-style-type: none">• To be a public document , via the website Motion . that subject to the above changes , that the Charter be adopted Moved :Carla Seconded: Gillian Passed by majority with one vote against based upon clause 19 (f)	
LETTER OF EXPECTATION	Changes around the Work Programme were suggested Bridget to advise Motion . that subject to the suggested changes , the Letter of Expectation (LOE) be approved	

Moved : Murray
Seconded: Carla

WORK PLAN

Overall comments

This document is still undergoing development and should reflect the content of the Charter and the LOE , to be both an internal and external framework , be a joint document with input from NZOG and attached as an Appendix

Specific comments

See revised Work Plan attached

ALL

GENERAL BUSINESS

Anna . gave an update on the Clipper project
Philip . Possible conflict of Interest re owning shares in NZOG

NEXT MEETING

It was suggested that next meeting be held as a video conference on 29 th September followed by 24 November

Philip

ALL

MEETING CLOSED

The meeting closed at 1:45 pm

NZ Oil & Gas Ltd Otago Southland Community Panel

Name	Representation	e-mail address
Jason Smith	Southland Business	jason.smith@hjsmith.co.nz
Carla Forbes	Southland Community	carla@marketsouth.co.nz
Tessa Finlay	Southland Youth	Tessa.Finlay@crowehorwath.co.nz
John Whitaker	Otago Business	john.whitaker@farra.co.nz
Gillian Bremner	Otago Community	gillianb@psotago.org.nz
David Smith	Otago Environmental/Conservation	djsmith@paradise.net.nz
Bridget Irving	Otago Youth	Bridget.Irving@gallawaycookallan.co.nz
Andrew Gorman	Geoscientist/Tertiary Education	andrew.gorman@otago.ac.nz
Katharina Ruckstuhl	Kati Huirapa Runaka	katharina.ruckstuhl@otago.ac.nz
Thomas Buckingham	Catlins Community Trust	Tombuck905@gmail.com
Philip Broughton	Polson Higgs secretary	phil.broughton@ph.co.nz